



POSITION DESCRIPTION

Job Title:	Director of Quality
Location:	Gurnee, Illinois
Business:	Medical Device
Reports To:	President

GENERAL SUMMARY

The Director of Quality is responsible for all aspects of the Quality Management System and its adherence to global standards.

Ohio Medical is an equal opportunity employer. We evaluate qualified applicants without regard to race, color, national origin, religion, gender, age, marital status, disability, veteran status, sexual orientation, gender identity, or any other characteristic protected by law.

KEY RESPONSIBILITIES

- Responsible for providing both strategic and day to day leadership for the promotion of a “Culture of Quality” establishing and maintaining a high degree of quality awareness and continuous improvement throughout the organization.
- Manages all aspects of the Quality Management System for the corporation and ensures the company complies with all applicable standards, regulations, and customer requirements including but not limited to FDA, ISO 13485, ISO 9001, MDD, and Health Canada
- Leads the company’s efforts for GMP including their implementation and auditing to ensure the company is always compliant and continually improving.
- Manages and leads a team of exempt and non-exempt employees and ensures that all direct reports are familiar with, trained on and follow all Quality System procedures related to their jobs.
- Sets clear quality standards for Suppliers and works closely and collaboratively with the internal organization and external suppliers to ensure incoming parts and components meet and/or exceed our expectations.
- Ensures that the Quality team is appropriately staffed, trained, and motivated to excel at their jobs.
- Success and results driven; ask’s “what else can I do” to move a process along thoroughly and quickly. Equally comfortable with “the way we do things” as well as promoting new ideas.

REQUIREMENTS FOR THIS POSITION

a. Professional Experience

- Minimum of 7+ years of progressive Quality experience in various sized medical device organizations
- Minimum 3 years Management experience with direct reports

b. Education

- Bachelor's Degree Required (Life Sciences, Engineering or Business)
- Master's Degree a plus
- High School Diploma or equivalent

c. Language

- English
- Spanish a plus

d. Travel (estimated % of time)

- Domestic approximately 5%

PERSONAL TRAIT PROFILE

- Experience with implementation of a Quality Management System or management of a transformation of a quality management system.
- Excellent communication skills, both verbal and written, and the ability to interface effectively with internal departments; engineering, manufacturing, sales and marketing, administration and external customers and suppliers
- Excellent at moving from conceptual, analytical, and problem solving, to execution and deliverables
- A "hands-on" highly accountable individual who enjoys challenge and is capable and dedicated to getting the job done
- A proactive, results driven leader with a positive "can do" attitude and a sense of urgency to getting things done
- Well-organized, detail oriented and accustomed to maintaining excellent records

Please send your resume to:
hrrresume@ohiomedical.com